

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, JANUARY 7, 2013 – 7:00 P.M.
CITY HALL, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; GEORGE HOLT; TERRY SMITH; FRANK DAVIS; LYN PACE

OTHERS PRESENT: David Strickland, Attorney; Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Eric Almond, Judy Grier, Peggy Madden, Patsy Burk, Mike Ready, Hoyt Oliver, LaTrelle Oliver, Anderson Wright

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council Member Lyn Pace

Pledge of Allegiance

A motion was made by Windham, seconded by Smith to accept the Agenda for the January 7, 2013 Public Hearing and Mayor and Council Organizational Meeting. The Council vote was unanimous.

A motion was made by Holt, seconded by Pace for the approval of the Minutes of the December 3, 2012 Mayor and Council Meeting. The Council vote was unanimous.

A motion was made by Eady, seconded by Windham to accept the Minutes of the November 13, 2012 Planning Commission Meeting. The Council vote was unanimous.

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Planning Commission member, Patsy Burke stated there was no news to report.

CITIZENS COMMENTS/CONCERNS:

There were no citizen comments or concerns.

MAYOR'S REPORT

Mayor Roseberry called for a motion for the reappointment for 2013 of Lauran Willis, City Clerk and Treasurer; Dave Harvey, Police Chief; Steve Hathorn, Municipal Court Judge; David Strickland, City Attorney and Qader Baig, Municipal Court Solicitor.

A motion was made by Davis, seconded by Holt for the reappointment of Lauran Willis, City Clerk and Treasurer; Dave Harvey, Police Chief; Steve Hathorn, Municipal Court Judge; David Strickland, City Attorney and Qader Baig, Municipal Court Solicitor. The council vote was unanimous.

Lauran Willis, City Clerk administered the Oath of office to Steven A. Hathorn, Judge for the year 2013. Steven Hathorn, Judge administered the Oath of office to Lauran Willis, City Clerk and Treasurer, Jerry D. Roseberry, Mayor; David Strickland, City Attorney as well as Council Members Jim Windham, Terry Smith, Frank Davis, Lyn Pace, David Eady and George Holt for 2013. .

Mayor Roseberry called for a motion to appoint a Mayor Pro Tem for 2013.

A motion was made by Holt, seconded by Davis to elect Terry Smith as Mayor Pro Tem for the year 2013. The council vote was unanimous.

Mayor Roseberry announced the request for appointment of two new Planning Commission members. The recommendation from the work session is for the appointment of Mike Ready and Jonathan Eady for a three year term.

A motion was made by Windham, seconded by Eady for the appointment of Mike Ready and Jonathan Eady to the Planning Commission. The council vote was unanimous.

Mayor Roseberry announced the Committee appointments for 2013. There are no changes from 2012.

Mayor Roseberry announced due to the MLK Holiday, the January work session will be moved to Tuesday, January 22, 2013 at 6:00 p.m. at City Hall.

Mayor Roseberry announced a Legislative Prayer Breakfast at Turner Lake on Friday, January 11, 2013 at 7:00 a.m. the guest speaker will be District Judge Steve Jones. The public is invited to attend.

Mayor Roseberry turned the meeting over the City Manager, Bob Schwartz, to open the Public Hearing portion of the meeting to cover the details of the Short Term Work Program.

Bob Schwartz/City Manager

City Manager, Bob Schwartz explained what a Short Term Work Program is and indicated the city has a total of 40 items on the city's 2013-2018 Program. He highlighted several items of priority and interest on the Short Term Work Program, pointing out the project with GDOT and the county BOC to divert truck through-traffic off of SR81/Emory Street and onto SR142. He explained the city is exploring the use of "Smart Meters" for electric and water utilities. He announced other items being worked on are the completion of the Moore/Cook waterline loop, the contract with the City of Covington, GDOT and ARC to complete a bicycle/pedestrian bridge over I-20 and a sidewalk from the bridge to the Town Center, replacing the water mains on Emory Street and Asbury Street, the design and installation of streetscape improvements to George and Whatcoat, the city's zoning ordinance with its goal to accommodate a variety of new residents, in concert with zoning updates for county's 2050 plan and the city's plan to develop a tree management plan and adjust the tree ordinance accordingly.

Citizens Comments:

Hoyt Oliver expressed that he is not opposed to the sale of alcohol, but speaking on behalf of the Methodist Heritage of the City of Oxford his opinion is that it would not be wise and he is personally opposed to trying to alter the city charter to permit the sale of alcohol. I think it is in violation of the founding of our city and not suitable for the City of Oxford.

LaTrell Oliver had concern regarding, item number (24) on the Short Term Work Program which refers to the design and installation of streetscape improvements to George and Whatcoat Street. She asked if there will be a chance to see the design. Council member, Jim Windham confirmed that yes there will be a chance to review the design, and there will be trees incorporated in the design.

Mayor Roseberry asked if anyone on the council had any comments on the Short Term Work Program.

Council member Frank Davis concurred with Hoyt Oliver that most of the council have expressed their wish to keep Oxford as it is. The interdiction of alcoholic beverages is not compatible with that theme. He does not feel that council wants to get into that situation.

There being no further questions or discussion Mayor Roseberry asked from a motion to adopt and transmit the Short Term Work Program.

A motion was made by Windham, seconded by Eady to approve a resolution to submit the Short Term Work Program for 2013 – 2018 to NEGRD. The council vote was five members yes with Council member Frank Davis opposed.

Bob Schwartz, City Manager made a recommendation to adopt a resolution to start the Honorary Councilmember of the Month program as an effort to generate citizen participation with the Mayor and council each month. They will be invited to the work sessions and the council meetings and will be given a tour of the city department and operations as an effort to generate citizen involvement in the operations of the city.

A motion was made by Davis, seconded by Eady to adopt a resolution to start the Honorary Councilmember of the Month program. The council vote was unanimous.

City Attorney/David Strickland

No report

George Holt

Finance/Oversight/Personnel

After a brief presentation and explanation of the Pending Final Audit for FY2012 by Bob Schwartz, City Manager: **A motion was made by Holt, seconded by Davis to accept the annual audit for FY2012 (July 2011-June 2012). The council vote was unanimous.**

David Eady

Planning/Zoning/Stormwater

No report

Lyn Pace

Cemetery/Public Safety

No report

Frank Davis

Streets/Sidewalks/Solid Waste

No report

Terry A. Smith
Utilities/Public Works
 No report

JAMES H. WINDHAM
BUILDINGS & GROUNDS/PARKS/TREES
 No report

INVOICES OVER \$1000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall (Nov)	6,146.25
BB&T	Loan Pmt. /Community Center/City Hall (Dec)	6,146.25
BB&T	Loan Pmt. /Mtn. Facility, (Nov)	7,405.94
BB&T	Loan Pmt. /Mtn. Facility, (Dec)	7,405.94
GMA	Workers Comp Ins. Fund	21,710.00
GMEBS Retirement Trust	Employees Retirement Fund for (Dec)	6,167.50
Steve Hathorn	Judge/legal Services Oct – Dec	1,250.00
Humana	Employees Health Insurance (Jan)	5, 580.85
Latham Home Sanitation	Waste & Recycle removal (Nov)	5,228.74
Marable-Pirkle, Inc.	Underground transformer at College	11,750.00
NC BOC/Cornish Creek	Water Purchase for (Nov)	14,658.00
N.C. Water & Sewer	Plant Operations& Maintenance (Nov)	6,758.33
Sophicity	Monthly Technical Services for (Dec)	1,280.00
Qader Baig, Solicitor	Legal service (Oct – Dec)	1,200.00
Southeastern Power Admin	SEPA Energy Cost (Nov)	3,265.07
Strickland & Strickland	Legal Services for (Nov)	1,208.50
<u>PURCHASES/CONTRACT LABOR</u>		
Atlanta Marriott	TGL Conference for Bob, Jim & David	1,350.00
Master Grave Service, Inc.	Burial Extraction and relocation	1,190.00
McNair, M, M	Legal/Professional Audit prep. & review services	2,455.00
Robert's Tree Service	Remove limbs George St. Park & Dead Tree Haygood	1,050.00
Woco Pep Oil	Fuel/Diesel (Dec)	3,652.36
<u>APPROVED CONTRACTS</u>		
Carter & Sloop	Preliminary Engineering & Design Emory Street	4,636.00
Oxford Cemetery Foundation	Foundation funding	5,000.00
D & J Trenching	Water Main extension Airport Road	5,700.00

A Motion was made by Davis, seconded by Holt for the approval of the January 7, invoices. The council vote was unanimous.

A Motion was made by Windham seconded by Smith to adjourn the meeting at 7:45 pm. The council vote was unanimous.

Respectfully submitted,

Lauran Willis
City Clerk