

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, AUGUST 6, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; FRANK DAVIS; GEORGE HOLT; LYN PACE

OTHERS PRESENT: Hoyt Oliver, Penny Windham, Erik Oliver, Scott Sorokin, Margaret Dugan, Chief Dave Harvey, City Manager, Clark Miller

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

A motion was made by Eady, seconded by Windham to accept the Agenda for the August 6, 2012 Mayor and Council Meeting. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

Attachment A

A motion was made by Pace, seconded by Holt, to amend the August 6, 2012 Mayor and Council Agenda to include the first reading on an Ordinance to amend Chapter 11 Traffic control, Section 11-108 Designated Stop Streets to add stop sign at Pierce where it intersects with Asbury. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

A motion was made by Davis, seconded by Pace, for the approval of the Minutes of the June 18, 2012 Budget Public Hearing. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

A motion was made by Eady, seconded by Holt, for the approval of the Minutes from the June 18, 2012 Special Called Meeting of the 2013 Budget Adoption. The council vote was unanimous with councilman, Terry Smith not in attendance.

A motion was made by Pace, seconded by Eady, for the approval of the Minutes of the July 2, 2012 Mayor & Council Meeting. The council vote was unanimous with councilman, Terry Smith not in attendance.

A motion was made by Holt, seconded by Davis, for the approval of the Minutes of the July 16, Special Called Meeting. The council vote was unanimous with councilman, Terry Smith not in attendance.

A motions was made by Eady, seconded by Pace to accept the Minutes of the April 10, 2012 Planning Commission.

Attachment B

NEW BUSINESS

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Erik Oliver, spoke briefly regarding the draft minutes of the last meeting of the planning commission. Received the updated plans from the College that included the driveway next to Pierce Hall. Some discussion regarding the request from the College to develop an Organic Garden on the old Elizer Property.

CITIZENS COMMENTS/CONCERNS:

Hoyt Oliver requested council put on the work session agenda to discuss suggestions for a retirement celebration for the Forestry Ranger, Burl Bud who is retiring.

Mayor Roseberry, that's a good project. We will be discussing further plans.

MAYOR'S REPORT

Mayor Roseberry, update regarding changes on open meetings. Main ideas we have to keep in mind regarding meeting. It is now required minutes are taken at all executive sessions.

If committees have been assigned a project by council, the committee should report back to the council.

Mayor Roseberry, spoke regarding the status of a meeting as a member of the Planning Committee for the NEGRC. Roseberry informed council there will be some publicity attention regarding a major project involving 800 acres with 900 million square feet of build of out. Mayor Roseberry and the planning committee were both opposed to this plan. Mayor informed his vote was strictly as a member of that state organization.

Roseberry also as member of NEGRC Committee he was ask to recruit people to work on the economy development strategies for our region. Mayor Roseberry stated he nominated Randy Vinson and Scott Sorokin to serve on the committee with Chairman Morgan and Mayor Johnston.

In addition Mayor Roseberry announced we now have copies of the book "Stewarding the Future" for sale at a cost of \$10.00.

City Attorney/David Strickland

Clark Miller/City Manager

We were asked by Sophicity to select a format for the website. The ladies in the office reviewed and compiled a list of favorites they felt the council would approve. The list was forwarded to council to review and give feedback. Since we did not receive any feedback from anyone we will make a decision to move forward and give to Sophicity to begin building the new website.

Regarding the Sewer connection at Womack Property, I have asked Jody to get two more quotes before we decide on moving forward with this project.

**George Holt
Finance/Oversight/Personnel**

Holt: Advised the Finance Committee has been requested to approve the transfer of funds for budget control to off-set deficit in the General Fund Cash account.

Holt also updated on the hiring of the new Police Officer. The Personnel Committee with the assistance of Chief Harvey will begin the process of interviews starting tomorrow August 7th.

**David Eady
Planning/Zoning/Stormwater**

Eady delivered the first reading of an Ordinance to Amend Chapter 32: Licensing and Business Regulations by enacting a New Article II: Peddlers, Door to Door Sales and Similar Occupations:

Eady delivered the first reading of an Ordinance to Amend Chapter 4: Article I: Section 4-115: Occupation Tax Ordinance in its entirety.

**Lyn Pace
Cemetery/Public Safety**

Pace delivered the second reading and made a motion, seconded by Windham to Amend Chapter 11 Traffic control, Section 11-109: Speed zones, to repeal revoke and supersede all ordinances in conflict, to provide for severability, to provide for an effective date, and for other lawful purposes. To designate a speed limit on East Richardson as 30 mph; all other streets in Oxford shall be 25 mph with highway 81 at 35mph or 45mph, depending on the segment described. The council vote was unanimous with council member Terry Smith not in attendance.

Pace delivered the second reading and made a motion, seconded by Windham too Amend Chapter 11 Traffic control, Section 11-108: Designated Stop Streets, to repeal, revoke and supersede all ordinances in conflict, to provide for severability, to provide for an effective date, and for other lawful purposes. To place stop signs on both opposing approaches of Stone Street to its intersection with Queen Ann Street. The council vote was unanimous with council member Terry Smith not in attendance.

Attachment D

Pace delivered the first reading of an Ordinance to amend Chapter 11 Traffic control, Section 11-108: Designated Stop Streets. This ordinance is to include stop signs at the intersection of Pierce and Asbury.

**Frank Davis
Streets/Sidewalks/Solid Waste**

Davis informed council the EPD Report on the Ballard Property for the Rosenwald School location has been received and approved. We are waiting on Mr. Ballard's review of lease agreement to proceed.

Attachment E

**James H. Windham
Buildings & Grounds/Parks/Trees**

Windham, we have broken the remodel of the Town Center at 810 Whatcoat Street into two Phases.

Phases One and Two both need to be done immediately due to lack of time to get these projects done before students return. Windham recommended a motion to approve these projects stating they will be funded from the remaining 2005 SPLOST fund and the first years lease payment from the College.

A motion was made by Windham, seconded by Eady for the approval of the Proposal for the Oxford Town Center Phase One \$19,470.00 and Phase Two \$14,865.00 from Kennett Enterprise LLC. The council vote was unanimous with council member Terry Smith not in attendance.

Invoices over \$1000.00
Routine Monthly Bills Paid

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BB&T	Loan Pmt./Community Center/City Hall (July)	6,146.25
BB&T	Loan Pmt./Mtn. Facility July	7,405.94
Southeastern Power Admin	SEPA Energy Cost May	2,850.21
N.C. Water & Sewer	Plant O & M (June)	7,347.61
NC BOC	Water Purchase Cornish Creek (June)	14,767.00
NC BOC	Landfill Fees June	1,363.95
Human	Employees Health Insurance (August)	6,562.32
GMEBS/Retirement	Employee Retirement Fund July	6167.50
City of Covington	Quarterly Sewer Fees	9,636.00
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Staffing	Temp Service 6/25 – 6/29	1,443.60
Associated Staffing	Temp Service 6/18 – 6/22	1,401.50
Associated Staffing	Temp Service 7/9 – 7/13	1,395.48
North East GA Regional Com	Dues FY 2013	2,134.00
Utility Services Inc.	Quarterly Tank Mtn	2,361.15
Sophicity	Monthly Purchased Services (July)	1,280.00
Consolidated Pipe	Water/Sewer Supplies	3,062.00
Cemetery Foundation	Perpetual Care Expenditures	5,000.00
Woco Pep Oil Company	Gas & Diesel (April)	4,859.56
Woco Pep Oil Company	Gas & Diesel (May)	4,508.35
Omega Resources	Ground Radar of Cemetery	2,428.00
<u>APPROVED CONTRACTS</u>		
Roberts Tree Service	Clean up various from Storm Damage	4,025.00
Allen Vigil Ford	Police vehicle	23,906.00
Fulgham's Inc.	Treatment of Trees Various	1,730.00
Georgia Municipal Association	Membership Dues	1,271.14
Qader Baig	Solicitor (April – June)	1,200.00
Dobbs Environmental	Survey of Ballard Property for Rosenwald School	1,500.00
Dimery Associates Architects	Electrical Plans for Whatcoat Building	8,875.00
David Strickland	Legal Services (June)	1,515.00
David Strickland	Legal Services (July)	1,735.75

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A motion was made by Holt, seconded by Pace for the approval of the Invoices. The council vote was unanimous with council member Terry Smith not in attendance.

A motion was made by Windham, seconded by Pace to adjourn at 7:35 P.M.

Respectfully Submitted,

Lauran Willis
City Clerk