

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, JUNE 4, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCIL MEMBERS JIM WINDHAM; TERRY SMITH; FRANK DAVIS; GEORGE HOLT; LYN PACE

OTHERS PRESENT: Latrelle Oliver, Hoyt Olive, Penny Windham, Carol Penn, Neil Penn, Tom Turner, Sue Turner, Patsy Burke, Virgil Eady, Anderson Wright, Erik Oliver, Rick Jarvis, Sarah Standard, Danny Standard

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

OLD BUSINESS

A motion was made by Windham, seconded by Holt, to accept the Agenda for the June 4, 2012 Public Hearing. The Council vote was unanimous with Councilman, David Eady not in attendance.

Attachment A

A motion was made by Smith, seconded by Holt, to amend the June 4, 2012 Regular Session of the Mayor and Council for consideration and discussion of the RFP for Civil Engineering Services for the Asbury Street/Emory Street Water Line Project. The Council vote was unanimous with Councilman, David Eady not in attendance.

A motion was made by Smith, seconded by Holt, to accept the Amended Agenda for the June 4, 2012 Mayor and Council Meeting. The Council vote was unanimous with Councilman, David Eady not in attendance.

Attachment A1

A motion was made by Smith, seconded by Pace, for the approval of the May 7, 2012 Mayor and Council Meeting. The council vote was unanimous with councilman, David Eady not in attendance.

NEW BUSINESS

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Erik Oliver, The planning commission held a special called meeting the first week of May. The only item was to get a motion for allowing temporary use of Lovern Hall for the Library and the basket ball court for the modular building and housing for the Library staff and such.

CITIZENS COMMENTS/CONCERNS:

Virgil Eady: Mr. Mayor I noticed on the agenda that citizens concerns appear before the committee reports. Will the citizens still have an opportunity to make a comment after hearing the Committee reports?

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Mayor Roseberry: The committee reports are listed in the agenda.

Virgil Eady: I know but I'm saying do we have a change to comment after we've heard that?

Mayor Roseberry: Do you mean before we vote?

Virgil Eady: Yes sir.

Mayor Roseberry: We will listen to a short comment but other than that if you want to make a comment raise your hand.

Tom Turner: I have passed out my speech I ask that you all read it. If anyone in the audience wants a copy of it I have some available. Attachment B

Mayor Roseberry complimented the Committee for their hard work and participation and stated that was the best Arbor Day Event he has attended.

MAYOR'S REPORT

Mayor Roseberry the city met with the county officials to discuss the Local Option Sales Tax. We reached an agreement that distribution of the sales tax collected will remain as it has been for the last ten (10) years. The next ten (10) years Oxford will receive 3.02% of the total sales tax revenue collected in Newton County under the (LOST) Local Option Sales Tax. At this time I would like to hear a motion from council to adopt a Resolution to that effect.

A motion was made by Windham seconded by Davis for the approval of A Resolution of the City Council of the city of Oxford, Georgia approving a Local Option Sales Tax Certificate of Distribution. The council vote was unanimous with councilman, David Eady not in attendance. Attachment C

The next Public Hearing on the Budget will be Monday, June 18, at 6:00 followed by a called meeting for the approval of the Budget.

Clark Miller/City Manager

Miller: So you are aware, we have received a bill for our portion of the Water First designation. As we received the Water First designation we entered in a partnership with all the communities in Newton County as well as the unincorporated area. We all share the cost, with the total of our bill \$1130.00.

We have the first reading of the 2013 Budget.

Miller I would like say we had three water leaks over the weekend. Your crews worked extremely long hours in extremely uncomfortable circumstances. They are to be applauded for their efforts in putting the water back in place over the weekend.

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Mayor Roseberry: At this time the council heard the presentation on the Budget for 2013. We need to consider that as the first reading on that document. Does anyone on the council that wishes to make comments or adjustments or amendments to that document?

Terry Smith: Mr. Mayor I think that premature. I think that should come later in our meeting based on a couple of motions which will affect that budget. There's a motion dealing with an increase in water rates and a motion on what might happen with sanitation. Once those are presented and passed or rejected then the city manager can actually finalize the budget.

Mayor Roseberry: Ok we will put that off to the end of the meeting.

Lyn Pace
Cemetery/Public Safety

Pace: We discussed at the last work session and it was referenced tonight in the budget the recommendation to change the location for the ground searching radar for the first location to be the North-west Section. The cost of the radar is \$5800.00 that cost will be split in half where half will be charged June where we already have money available to pay for that half and the other half will be in July where we have money in the new budget year.

A motion was made by Pace seconded by Windham for the approval to go with the ground searching radar with half to be paid in June and the other half to be paid in July. The council vote was unanimous with council David Eady not in attendance.

Pace presented a memorandum from Chief WD Harvey regarding putting a stop sign at the intersection of Queen Ann Street and Stone Street. Currently there are two stop signs there where it's a three way stop. The Chief has asked that we consider adding a third stop sign since that's what most three way stops have to begin with. Along with the committee member we agreed with the Chief to put that in motion.

Mayor Roseberry: This has not gone through a regular work session but does anybody object to getting that handled tonight? I think it qualifies for a vote tonight if you would like to do that.

A motion was made by Pace, seconded by Windham to proceed with a resolution to authorize the placement of a Stop Sign at the three way intersection of Queen Ann Street and Stone Street. The council vote was unanimous with Councilman David Eady not in attendance.

Attachment D

Frank Davis/Solid Waste

Davis reported on the Rosenwald School. The survey has been completed we are waiting for the lease preparation. Once we get the lease prepared and signed we will proceed with getting a fence installed

around the property. It has been recommended we put a wood fence with spaces between the slats so it doesn't attract graffiti artist.

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Also we want to talk about the privatization of our garbage and recycling service. According to our auditors we would save \$100,000.00 per year by going to a private pickup service. I recommend and make a motion that we go with the low bid which is Latham for a period of one year. If we are not satisfied we plan to keep our garbage truck and equipment and at the end of the year evaluate it and determine at that time if we want to keep the private contractor or go back to the city handling the garbage and recycling.

A motion was made by Davis, seconded by Smith to be put on the table for discussion.

Virgil Eady: I think it should be put on the table that doing this does not affect the amount charged to the individual citizens. We are paying \$20.00 a month now and the way I understand it we will still be paying \$20.00 a month. Plus I challenge very strongly that number of \$100,000.00 savings. I think that was fabricated on some incorrect figures to start with. I don't see how this outfit can do it for that, I predict they are going to lose some money.

A motion was made by Davis, seconded by Smith to accept the bid from Latham sanitation for the privatization of Sanitation with the initial term of the contract from July 2, 2012 through June 30, 2013, with written agreement of the parties.

Attachment E

After citizen discussion Mayor Roseberry called for a vote: The council vote was unanimous with Councilman David Eady not in attendance.

Utilities/Public Works

Terry Smith

A motion was made by Smith, seconded by Windham to approve a resolution for a rate increase in wholes sale water cost which will include a .17 cent whole sale cost increase pass through from Newton County Board of Commissioner and a addition .08 cent increase for the city for a total increase of .25 cents per 1,000 gallons effective the first billing cycle July 1, 2012. The council vote was unanimous with Councilman David Eady not in attendance.

Attachment F

A motion was made by Smith, seconded by Windham to approve the bid from D & J Trenching in the amount of \$12,500.00 to connect the 810 Whatcoat Street City Building to the George Street Sewer connection. This will be paid with the 2005 SPLOST funds. The council vote was unanimous with Councilman David Eady not in attendance.

Attachment G

For discussion we sent five (5) different Engineering firms a request for proposals for the civil engineering services for the Asbury Street and Emory Street water lines. We received three (3) of the five (5) back. One from The Engineering Group Services for \$34,600, Alcovy Surveying and Engineering for \$38,550 plus additional add one if they have to handle the Georgia One Fund that we anticipate in the on come. That will be an additional cost of \$5,800.00. The third was Carter and Sloop at \$55,500 for task 1, 2, 3 as identified in their proposal. Only one responded in its entirety to meet all criteria as designated by the RFP. That firm was Carter and Sloop. It will be the recommendation of the Utility

Committee with support of our city manager to accept Carter and Sloop to do the engineering services for our two new water lines at \$55,500.

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A motion was made by Smith seconded by Holt to accept the bid proposal from Carter and Sloop to do the engineering services for the two new water lines at the cost of \$55,500. The council vote was unanimous with Councilman David not in attendance.

Attachment H

Mayor Roseberry:

We are ready to take the questions on the budget with the motions that were passed by council tonight. Does anybody have any amendments they want to make or any objections to the budget?

Frank Davis: The Mitchell Street should show \$5,000.00 instead of \$4,000.00 for the park.

Mayor Roseberry: So you would like to show \$5,000.00 for the Mitchell Street Park?

Frank Davis: Yes

George Holt: I think we need to make a decision for budget wise if we plan to hire the fourth Police Office or not so we can make sure we have everything are included in the budget for it.

Terry Smith: Also any capital projects we plan to do.

George Holt: They won't necessary be in that particular budget.

Mayor Roseberry: No the officer won't be in the capital but the officer vehicle will.

Jim Windham: Has there been any discussion on this additional police office. I don't know as to the necessity of it and why we need it and what we are going to accomplish by having it? Have we had that discussion at any time?

Clark Miller: Right now our staffing is at a level where we can cover the morning between 7:30 and 11:00 at night. We really need to be from 7:00 to at least 2:00 on the majority nights. We had no ability to provide ample coverage when people are going to be off or in training. So the fourth officer is very important to the Chief's staffing to allow them the flexibility to shifts more effectively and to provide a higher level of service to the community.

Terry Smith: Has the Chief mentioned when he would like to pursue moving forward with the process?

Clark Miller: Yes, He would like to go ahead and advertise after the budget has been approved to begin that process in July. It takes time to get the equipment on line. He would not anticipate hiring that person for up to six weeks so we would have a car and the other necessary equipment for that officer to get started. So we would have ten and a half to eleven months funding for that position.

Terry Smith: I believe that funding needs to be included in this budget for July 1 and as the council approves the budget they can give the authority to move forward.

Jim Windham: As do I. Do we need a motion?

Mayor Roseberry: No, this will be an agreement that be on the budget and change the Mitchell Street Park to \$5,000 instead of \$4,000.

Miller: Yes sir.

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Mayor Roseberry, if there is no objections we will consider this the first official reading of the budget if you change anything we will have to start all over. Now is the time to speak.

Jim Windham: All capital projects will be out of that central capital fund right?

Mayor Roseberry: Yes. The capital projects as they presented but there is the pooled fund that will be available for any capital projects the council wishes to approve during the year. That amount is \$569,000.00.

Mayor Roseberry: There being no further discussion we have completed the first reading of the budget.

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INVOICES OVER \$1000.00

Routine Monthly Bills Paid

| VENDOR | DESCRIPTION | AMOUNT |
|--|---|---------------|
| BB&T | Loan Pmt. /Community Center/City Hall May | 6,146.25 |
| BB&T | Loan Pmt. /Mtn. Facility May | 7,405.94 |
| Wagner Services | May | 1,473.00 |
| Southeastern Power Admin | SEPA Energy Cost April | 2,731.21 |
| N.C. Water & Sewer | Plant O & M April | 6,297.95 |
| NC BOC | Water Purchase Cornish Creek (April) | 14,616.00 |
| NC BOC | Landfill Fees April | 1,188.95 |
| Humana | Employees Health Insurance | 5,107.73 |
| Verizon Wireless | Cell Phone/Laptops | 1,019.96 |
| <u>PURCHASES/CONTRACT LABOR</u> | | |
| Associated Staffing | Temp Service 4/30 – 5/04 | 1,347.36 |
| Associated Staffing | Temp Service 4/23 – 4/27 | 1,437.58 |
| Associated Staffing | Temp Service 5/07 – 5/11 | 1,284.20 |
| Sophicity | Monthly Purchased Services (May) | 1,280.00 |
| <u>APPROVED CONTRACTS</u> | | |
| Newton Co. Tomorrow | Water First Application and Presentation | 1,130.00 |

A Motion was made by Holt seconded by Davis for the approval of the above invoices. The council vote was unanimous with Councilman David Eady not in attendance.

A Motion was made by Windham seconded by Smith to adjourn. The council vote was unanimous with Councilman David Eady not in attendance.

Respectfully Submitted:

Lauran S. Willis
City Clerk