

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, OCTOBER 1, 2012 – 7:00 P.M.  
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; FRANK DAVIS; GEORGE HOLT; LYN PACE; TERRY SMITH ABSENT**

**OTHERS PRESENT: Hoyt Oliver, Erik Oliver, Margaret Dugan, Chief Dave Harvey, Jody Reid, Keith Ellis**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

**A motion was made by Windham, seconded by Davis to accept the Agenda for the October 1, 2012 Mayor and Council Meeting. The Council vote was unanimous.**

**A motion was made by Windham, seconded by Davis to amend the agenda to include discussion on a proposal for the renovation of the exterior of the Old City Hall/Fire Department building. The Council vote was unanimous.**

**A motion was made by Holt, seconded by Eady for the approval of the Minutes of the September 10, 2012 Mayor and Council Meeting. The Council vote was unanimous.**

**A motion was made by Holt, seconded by Eady, to accept the Minutes of the August 14, 2012 Planning Commission. The council vote was unanimous.**

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

There was no news to report.

**CITIZENS COMMENTS/CONCERNS:**

Eric Oliver requested council look into trimming tree branches in the George Street Park. He also thanked council for having the section of Trail repaired on West Clark Street.

## **MAYOR'S REPORT**

Mayor Roseberry, thanked all who attended the Beryl Budd Celebration and recognized and commended the Tree Board Chairman, LaTrelle Oliver for the planning and hosting of the celebration. He recognized Hoyt Oliver who presented Beryl Budd with a bowl he carved and presented to Beryl Budd. And he acknowledged a picture and frame presented by the city.

Mayor Roseberry ask city council to present a name of someone who would like to serve on a committee in the planning and preparation of the July 4, Parade for 2013.

Mayor Roseberry announced that John Divine with NEGRC is working on the STWP update and hope to have it completed by the end of this year. He will have an update by the work session on the 15<sup>th</sup>.

Mayor Roseberry announced new city manager Bob Schwartz will report on October 15, 2012.

Mayor Roseberry announced he received a notice from Chairman Morgan regarding four (4) projects the County has requested funding from DOT, two of which involves Oxford. 1. The Pedestrian Bridge which crosses Interstate 20 from Covington to Oxford. The city committed to \$50,000.00 towards this project during their budget hearing. 2. The redesign of the intersection at Highway 81 and 142 to make that the truck route. DOT has approved this change. This project is to redirect truck traffic around 142 rather than them coming through City of Oxford. Windham added that was a long time coming.

Roseberry reminded council that Dean Bowen has sent invitations for a dinner at his house. Roseberry reminded all to RSVP.

With City Manager Clark Miller absent, Mayor Roseberry informed council of the continuing agreement with Sandersville for the purchase of additional reserve power. Terry Smith will follow up at the next work session.

Jody Reid gave update regarding MEAG updating the Smart Grid System (substation improvements).

Chief Dave Harvey updated on the Police department applications. We received thirteen applications with two possible candidates. They are in the process of doing background checks and expect the results by end of the week.

**City Attorney/David Strickland**

**Clark Miller/City Manager**

**George Holt**  
**Finance/Oversight/Personnel**

We received the 2013 Preliminary Energy budget from MEAG regarding our Municipal Trust withdrawals. Originally when started out we were receiving approximately \$282,500.00 annually we with approximately 23,000 a month. With the decline in the economy the monthly contribution figure was reduced to \$16,000.00. The 2013 Preliminary budget indicates that figure will increase to \$23,519.00. These funds are deposited into our Capital Account which has a current balance of \$1,197,404.00.

The city's electric margarine has decreased because of the rate increases from MEAG. The electric margarine had gone from 41.19% in 2009 to 21.09% current which is approximately an 11.04% decrease. With this decrease the council may consider an increase in the electric rate. This will be brought for discussion at the October work session.

Also the 2011 SPLOST account has \$232,192.00 as of August 31, 2012. These funds are designated for the upgrade to the city water lines.

We have received three bids for the Pole Replacement Project as follows:

Service Electric – \$38,285.00

Barfield Pole Construction - \$2,625.00

Marable-Pirkle Inc. - \$24,500.00

Recommendation was made to accept the low bid from Marable-Pirkle Inc.

**A motion was made by Holt, seconded by Windham to approve the bid from Marable-Pirkle in the amount of \$24,500.00. The council vote was unanimous.**

**David Eady**  
**Planning/Zoning/Stormwater**

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**Lyn Pace**  
**Cemetery/Public Safety**

**A motion was made by Pace, seconded by Windham for the approval of the second reading and adoption of an Ordinance and Resolution by the Mayor and City council for the City of Oxford to proclaim the existence and establishment of the office of prosecuting attorney of the Municipal Court.**

**Frank Davis**  
**Streets/Sidewalks/Solid Waste**

Davis update: Barbara's Fence Co. has completed the fence around the property on Mitchell Street for the site of the Rosenwald School. We are now waiting to have a tree server come in and remove and clean up some of the tree canopy.

The State has approved the LMIG paving project. We are going to recommend the city use the monies to patch as many of the city streets as possible and not do any overlay at this time.

**Terry A. Smith**  
**Utilities/Public Works**

**Jim Windham**  
**Buildings & Grounds/Parks/Trees**

Windham presented a proposal from Kennett Construction to remodel the exterior of the Old City Hall/Fire Department building. As this was the only proposal.

**A motion was made by Windham, seconded by Davis to accept the proposal from Kennett Construction in the amount of \$34, .000 for the remodel of the exterior of the Old City Hall/Fire Department building. The council vote was unanimous.**

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**INVOICES OVER \$1000.00**

Routine Monthly Bills Paid

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
BB&T	Loan Pmt. /Community Center/City Hall (Sept)	6,146.25
BB&T	Loan Pmt. /Mtn. Facility, (September)	7,405.94
Southeastern Power Admin	SEPA Energy Cost, (August)	3,545.93
N.C. Water & Sewer	Plant O. & M., (August)	6,758.33
NC BOC	Water Purchase Cornish Creek (August)	16,444.00
Humana	Employees Health Insurance (October)	5,579.26
GMEBS/Retirement	Employee Retirement Fund (September)	6,167.50
<b><u>PURCHASES/CONTRACT LABOR</u></b>		
Associated Staffing	Temp Service 9/3 – 9/12	766.99
Associated Staffing	Temp Service 9/10 – 9/14	1,563.90
Barbara's Fence Company	Fence on Mitchell St. Rosenwald School site	5,375.00
Consolidated Pipe	Supplies & Material	1,351.00
Designed Installations	Concrete repair on Trail	2,750.00
Designed Installations	Asphalt Patching Stone, Coke & Hamill Street	1,975.00
M, M, M, & Co., LL	Professional Service	8,384.00
Ride the Winds Bobcat Trailer (Picked up 9/24)		3,995.00
Robert's Tree & Clean Up	Removal of trees in Cemetery	1,000.00
Robert's Tree & Clean Up	Tree Removal & Clean up on Trail	1,150.00
Sensus Metering Systems	Supplies & Materials	1,623.47
Sophicity	Monthly Purchased Services (September)	1,280.00
Strickland & Strickland	Legal/Professional Services (August)	2,495.00
Treadwell & Tamplin & Co.	Professional Service	1,849.00
Woco Pep Oil Company	Gas & Diesel (September)	3,967.34
<b><u>APPROVED CONTRACTS</u></b>		
D & J Trenching	Sewer/Manhole Install Old City Hall	16,800.00

**A Motion was made by Davis seconded by Windham for the approval of the October 1, invoices. The council vote was unanimous.**

**A Motion was made by Windham seconded by Pace to adjourn the meeting at 7:24 pm. The council vote was unanimous.**

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Respectfully submitted,

Lauran Willis  
City Clerk