

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, May 6, 2013 – 7:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; TERRY SMITH, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; GEORGE HOLT; FRANK DAVIS; LYN PACE; DAVID EADY

OTHERS PRESENT: David Strickland, Attorney; Bob Schwartz, City Manager; Luran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Mike Ready, Hoyt Oliver, Anderson Wright, LaTrelle Oliver, Penny Windham

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council Member Lyn Pace.

Pledge of Allegiance

A motion was made by Windham, seconded by Holt to accept the Agenda of the May 6, 2013 Mayor and Council Meeting. The Council vote was unanimous. Attachment A

Mayor Roseberry presented a Proclamation to Gussie Baker as Honorary Councilmember for May.

A motion was made by Eady, seconded by Smith for the approval of the Minutes of the regular meeting of the Mayor and Council from April 1, 2013. The Council vote was unanimous. Attachment B

A motion was made by Eady, seconded by Windham to accept the Minutes of the February 12, 2013 Planning Commission Meeting. The Council vote was unanimous. Attachment C

A motion was made by Eady, seconded by Holt to accept the Minutes of the March 12, 2013 Planning Commission Meeting. The Council vote was unanimous. Attachment D

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

No new business to report.

CITIZENS COMMENTS/CONCERNS:

No concerns or comments.

MAYOR'S REPORT

Mayor Roseberry delivered the first reading of An Ordinance by the City Council of The City of Oxford to Amend Chapter 3 Administration, Article X Committees, By Amending Section 3-1001 Council Committees; To Repeal All Conflicting Ordinances; To Provide for Severability, an Effective Date; and for other purposes. Attachment E

Bob Schwartz/City Manager

City Manager Bob Schwartz presented to council the draft budget for FY2014 (July 2013 – June 2014). Attachment F

City Attorney/David Strickland
No report

George Holt
Finance/Oversight/Personnel
No report

David Eady
Planning/Zoning/Stormwater
No report

Lyn Pace/Cemetery
Public Safety

Frank Davis
Streets/Sidewalks/Solid Waste
No Report

Terry A. Smith
Utilities/Public Works

A motion was made by Smith, seconded by Davis to accept the Bid from Marable-Pirkle in the amount of \$34,200.00 for the George Street Reconductoring Project. This project is to install new poles with new pole top assemblies and to replace 3 phases of #6 Copper wires with 336 ACSR conductors and neutrals. They will also transfer all existing electrical attachments to new poles and remove existing primary. The council vote was unanimous. Attachment G

A motion was made by Smith, seconded by Davis to authorize City Manager Bob Schwartz to work with GMA in negotiations with Verizon in leasing space on the city water tank for a Cell Phone Antenna. The council vote was unanimous. Attachment H

JAMES H. WINDHAM
BUILDINGS & GROUNDS/PARKS/TREES

INVOICES OVER \$1000.00
Routine Monthly Bills Paid

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|------------------------|--|---------------|
| BB&T | Loan Pmt. /City Hall (April) Final prior to payoff | 6,146.25 |
| City of Covington | Quarterly Sewer 12/31/2012 – 3/31/2013 | 8,784.00 |
| City of Oxford | Competitive Trust to Capital January | 23,543.00 |
| GIRMA | FY 2013-2014 Liability Insurance | 56,523.00 |
| GMEBS Retirement Trust | Employees Retirement Fund for (April) | 6,167.50 |
| Humana | Employees Health Insurance (April) | 6,624.15 |
| NC BOC/Cornish Creek | Water Purchase for (March) | 11,961.00 |

| | | |
|--|---|----------|
| NC Water & Sewer | Plant Operation & Maintenance (April) | 7,241.07 |
| Sophicity | Monthly Technical Service for (March) | 1,280.00 |
| Southeastern Power Admin | SEPA Energy Cost (March) | 3,090.35 |
| <u>PURCHASES/CONTRACT LABOR</u> | | |
| D & J Trenching | Sewer repair on Moore Street 2 blockages | 9,000.00 |
| Hays Tractor & Equipment | Bush Hog | 2,000.00 |
| McNair, McLemore | Management Advisory | 2,410.00 |
| Service Complete | Electrical upgrades at City Hall | 3,225.00 |
| Strickland & Strickland | Legal/Professional (March) | 1,020.00 |
| Strickland & Strickland | Legal/Professional (April) | 1,747.00 |
| <u>APPROVED CONTRACTS</u> | | |
| Carter & Sloop | Engineering Svc Emory/Asbury for January | 4,636.00 |
| Carter & Sloop | Engineering Svc Emory/Asbury for Feb-April | 2,310.35 |
| Monroe Tree Works | Removal & Cleanup of 2 trees 1-George St. Park/1-Wesley St. | 2,800.00 |
| Newton County Tomorrow | Leadership Collaborative Annual Meeting | 1,000.00 |
| Kinnett Enterprises, LLC | Install 2 windows w/grids, labor & paint FD | 1,515.00 |
| Townsend Tree Service | Electric Line Tree Clearing, Feb 9, 2013 | 4,032.40 |

A Motion was made by Davis, seconded by Holt for the approval of the May 6 invoices. The council vote was unanimous.

A Motion was made by Windham seconded by Smith to adjourn the meeting at 8:25 pm. The council vote was unanimous.

Respectfully submitted,

Lauran Willis
City Clerk