

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, MARCH 4, 2013 – 7:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; TERRY SMITH, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; GEORGE HOLT; FRANK DAVIS; LYN PACE; DAVID EADY

OTHERS PRESENT: David Strickland, Attorney; Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Patsy Burke, Mike Ready, Hoyt Oliver, LaTrelle Oliver, Anderson Wright; Frank Peay, Flannery Peay

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council Member Lyn Pace

Pledge of Allegiance

A motion was made by Eady, seconded by Windham to accept the Agenda of the March 4, 2013 Mayor and Council Meeting. The Council vote was unanimous. Attachment A

A motion was made by Smith, seconded by Holt for the approval of the Minutes of the regular meeting of the Mayor and Council from February 4, 2013 and the minutes of the Public Hearing held February 4, 2013. The Council vote was unanimous. Attachment B

A motion was made by Eady, seconded by Pace to accept the Minutes of the January 8, 2013 Planning Commission Meeting. The Council vote was unanimous. Attachment C

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Planning Commission member, Patsy Burke announced as stated in the Draft minutes of their February work session they have met with Peter Drey the design architect regarding the design study on Whatcoat Street. They met with Margaret Dugan who presented an updated future development plan and map for Oxford College. It will be the recommendation of the planning commission to accept this plan. In addition they made a motion to amend the Non-Conforming Sign ordinance pertaining to signs within right-of-ways of which Councilmember David Eady will present at tonight's meeting.

CITIZENS COMMENTS/CONCERNS:

LaTrelle Oliver presented a list of concerns as a matter of public record with the request that they be considered as agenda items at the next Council work session. These items to be considered are regarding 1) Litter – Removing litter from public rights-of-way throughout the City. 2) The Old City Hall Building. The concern is regarding the aesthetic of the remodeled façade and architectural elements of the building. 3) Trees on private property dangerously overhanging city rights-of-way. 4) College's announcement of plans to build a dormitory on Haygood Street. Attachment D

Eric Oliver added that there are more fallen trees on the trail. He also informed council that the drain pipe that goes under the cul-de-sac on Clark Street next to the parking area is cracked. He suggested using metal pipe rather than the corrugated flex pipe for the repair.

MAYOR'S REPORT

Mayor Roseberry called on City Manager Bob Schwartz to explain the ordinance request regarding Council Committees.

Bob Schwartz/City Manager

City Manager Bob Schwartz explained and presented the first reading of an ordinance to amend how our council committees function by eliminating the executive committee.

City Manager Bob Schwartz presented a report of a recent presentation made to the Chamber of Commerce about economic development as it pertains to the demographics and development in Newton County. The Chamber of Commerce hosted the lecture from Mark Lautman, author and economic developer from New Mexico. Lautman has a book titled When Baby Boomers Bail which talks about the demographics and what impact baby boomers will have on the work force. His study suggests a good economic development strategy is for cities to work to become attractive places for workers to live.

City Attorney/David Strickland

No report

George Holt

Finance/Oversight/Personnel

Council member George Holt presented the second reading and made a motion, seconded by Davis to adopt the Ordinance to Amend Chapter 4 Revenue and Finance, Article III Budget, by Amending Section 4-318 Transfer of Appropriations. The council vote was unanimous. Attachment E

Council member George Holt presented the second reading and made a motion, seconded by Windham to adopt the Ordinance to Amend Chapter 4 Revenue and Finance, Article III Budget, Amending Section 4-310 Amendments. The council vote was unanimous. Attachment F

Council member George Holt presented the second reading and made a motion, seconded by Windham to adopt the Ordinance to Amend Chapter 4 Revenue and Finance; Article V: Centralized Purchasing Sections 4-502, 4-503, 4-504 and 4-505. The council vote was unanimous. Attachment G

David Eady

Planning/Zoning/Stormwater

Council member, David Eady presented the first reading of an Ordinance to Amend the Code of the City of Oxford, Article XV Sign Regulations by Amending Section 40-1511 "Non-Conforming

Signs” of the City of Oxford Zoning Ordinance. This change will allow the Planning Commission to approve non-conforming signs that may be placed on public rights-of-way.

Lyn Pace
Cemetery/Public Safety

Council member, Lyn Pace reported on the meeting held by the Historical Cemetery Foundation held February 10, 2013. There was a report from Treasurer Don Floyd regarding the foundations finances. Foundation Historians, Neal and Carol Penn are working on a walking tour and map of the cemetery. There was presentation from Len Strozer with the company Omega Mapping regarding ground penetrating radar. Mr. Strozer has completed one section of the cemetery and has presented a quote for the next section which will be discussed at the March work session.

Frank Davis
Streets/Sidewalks/Solid Waste

Council member Frank Davis reported on the Solid Waste Policy explaining the details of the flyer citizens received with the March utility bills which included the addition of the \$25.00 fee for items which are not listed as a part of the Solid Waste ordinance. Attachment H

Council member Frank Davis read the list of Asphalt Patching Bids which were presented at the February 18th work session with a recommendation to award the low bid to Cecil Key Paving.

A motion was made by Davis, seconded by Windham to accept the bid from Cecil Key Paving in the amount of \$21,920 for 22 patches on West Bonnell, Wentworth Drive, Academy Court, West Soule Street, Collingsworth Street, East Richardson Street and Moore Street totaling 180.4 tons of asphalt patches. Funding for this project will be \$15,064.65 from LMIG Grant funds received from state Department of Transportation. The balance of \$6,855.35 will be funded from the streets repairs and maintenance account 100-4200-522200-000 in the street department. The council vote was unanimous. Attachment I

Terry A. Smith
Utilities/Public Works
No report

JAMES H. WINDHAM
BUILDINGS & GROUNDS/PARKS/TREES

Council member Jim Windham read the first reading of an ordinance by the City of Oxford to Amend Chapter 31 General Offenses, Article V, Use of Parks, Recreational Facilities and Multi-

Use Trails by Adding Section 31-522 Smoking Prohibited. This ordinance makes it unlawful for any person to use tobacco in any form, including without limitations cigarettes, cigars, pipes, E-cigarettes, or smokeless tobacco in any part of a city park, recreation facility, or multi-use trail.

Council member George Holt asked if this ordinance would include city property or equipment. Windham stated not at this time but that is something council might want to consider.

It was suggested by Eric Oliver to amend the ordinance change the wording Section 31-522 A to say multi-use trail corridor.

Council member Jim Windham read the first reading of an ordinance by the City of Oxford to Amend Chapter 31 General Offenses Article IV, Penalties, Section 31-401, Penalties of Violation. City Attorney, David Strickland was asked to explain the purpose of this ordinance. Strickland indicated this is to add the Trail which is in Article V as a part of the General Offences. The purpose is to keep all the penalties of violations in one section for future changes and reference.

INVOICES OVER \$1000.00

Routine Monthly Bills Paid

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BB&T	Loan Pmt. /Community Center/City Hall (Mar)	6,146.25
GMEBS Retirement Trust	Employees Retirement Fund for (Mar)	6,167.50
GSCCCA	Municipal Court Consolidated State Funds	1,004.51
Humana	Employees Health Insurance (April)	6,624.15
Latham Home Sanitation	Waste & Recycle removal (Feb)	5,303.74
NC BOC/Cornish Creek	Water Purchase for (Feb)	12,540.00
N.C. Water & Sewer	Plant Operations& Maintenance (Feb)	6,758.33
Sophicity	Monthly Technical Services for (Mar)	1,280.00
Southeastern Power Admin	SEPA Energy Cost (Mar)	3,124.68
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Staffing	Temp service 3/11- 3/15	1,165.46
Strickland & Strickland	Legal/Professional (Feb)	2,400.25
Bank Card Center	Various Classes/Education & Training	1,484.69
	(Jody, Electric Cities/Scottie, Stormwater, Jody, GRW)	
Treadwell, Tamplin	Professional Services	1,000.00
Woco Pep Oil Co.	Gas/Diesel	4,622.17
<u>APPROVED CONTRACTS</u>		
Carter & Sloop	Engineering Water System Emory/Asbury Nov-Feb	9,147.10
D+E=Design + Environment	Professional Design George & Whatcoat St.	1,123.95
Kinnett Enterprises, LLC	Draw 3 of Phase 3 Renovation CH/FD Invoice 2/27	10,000.00

Kinnett Enterprises, LLC	Renovation City Hall/Fire Dept. Invoice 3/12	20,000.00
Newton County Tomorrow	UGA Design Concepts Plan previously approved	3,500.00
Townsend Tree Service	Electric Line Tree Clearing, Feb 23, 2013	4,032.40

A Motion was made by David, seconded by Smith for the approval of the March 4, invoices. The council vote was unanimous.

A Motion was made by Windham seconded by Smith to adjourn the meeting at 7:50 pm. The council vote was unanimous.

Respectfully submitted,

Lauran Willis
City Clerk