

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, FEBRUARY 6, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM; COUNCIL MEMBERS JIM WINDHAM; TERRY SMITH; FRANK DAVIS; GEORGE HOLT; LYN PACE

OTHERS PRESENT: Jim Hardman, Sitting in for City Attorney; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Latrelle Oliver; Hoyt Oliver; J.P. Godfrey Jr.

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

OLD BUSINESS

A motion was made by Windham, seconded by Holt, for the approval of the Minutes of the January 9, 2012 Mayor and Council Organizational Meeting. The Council vote was unanimous.

A motion was made by Eady, seconded by Windham, for the approval of the Minutes of the January 23, 2012 Public Hearing/Zoning Amendment to Chapter 40. The Council vote was unanimous.

A motion was made by Eady, seconded by Windham, to accept the Minutes of the Planning Commission Meeting December 13, 2011. The Council vote was unanimous.

NEW BUSINESS

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

CITIZENS CONCERNS:

MAYOR'S REPORT

The UGA Metropolitan Design Studio is holding work sessions at the Old City Hall, Wednesday, February 8th and Thursday, February 9th from 8:30 to 5:00. All citizens and the public are encouraged to drop by and talk to the students and share ideas.

Jim Windham, Re: UGA-MWS ask everyone who is a citizen of Oxford to please go by and talk to these students. This is a continuation of the study completed in 2007-2008. This has the potential of changing the landscape for the better in the City of Oxford. Everyone who cares about how Oxford presents itself and the future of Oxford in the next generation is encouraged to go by and contribute their comments and ideas.

Mayors Reports continued:

Roseberry: The Celebration of Homes sponsored by The Newton County Leadership Collaborative and The Center has started their planning. Roseberry invited everyone to pick-up a brochures which lists the dates of the event. Oxford will be participating and asking for volunteers as time approaches.

Roseberry reminded Council to review the e-mail from Senator Ramsey and Senator Jeffery's Regarding Senate Bill 313 which proposes restrictions on the ability of the city to construct broadband. Mayor Roseberry wants it to go on record with saying the City is opposed to this bill limiting the city being able to do this.

GIRMA/Driskell

GIRMA has reached an agreement with the Driskell Estate and has agreed to settle their case. Mayor Roseberry introduced Attorney Jim Hardman to explain and answer any questions pertaining to this case. They are asking the council not object to this settlement.

Attorney Hardman, GIRMA has the authority to settle this matter on their own initiative being the insurance carrier. Attorney Strickland has worked with GIRMA in drafting a mutual release which the city will sign along with the Driskell heirs as full Covenant Not to Sue, and Settlement agreement of payment to the Funeral Home and the legal fees.

Windham: Is there any cost to the city. Hardman: no.

Citizen Hoyt Oliver: Does the city carry only term insurance during the term of employment or are there any death benefits involved in our employee's?

Mayor, once you go to retirement there are no death benefits with the policy.

Holt; The policy states the insurance expires once you terminate or retire. You do have the option to continue the insurance on your own.

Windham: Inquired as to notification being sent to the other employees who accepted the retirement plan.

Willis: Notification was sent to the other employees by way of general first class mail. They were provided with the forms from GMA needed to apply for continued life insurance own their own.

Windham: It is my preference that notification be sent via certified mail as assurance they and their heirs are aware there are no future life benefits once retired.

Holt: We really didn't have any legal requirements to what she did. It states in the policy. I felt that maybe did not happen in the conversation with the people that elected early retirement, is that it wasn't clearly explained to those employees. But I wasn't sure.

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Windham: I agree. I'm not concerned so much with the legality as I am with what someone might be expecting. If not so much for the city's benefit but for the individuals benefit I would prefer it being sent registered mail so we know they got it and we know the family is not counting on that sort of thing being available.

Roseberry suggested this be reviewed by the city attorney before pursuing any further action.

There being no further discussion or questions, Mayor Roseberry ask for a motion to accept the terms of this agreement.

A motion was made by Holt, seconded by Smith to accept the agreement as stated. The Council vote was unanimous.

PLANNING/ZONING

David Eady

A Motion was made by Eady, seconded by Smith, for the approval of AN ORDINANCE TO AMEND THE CODE OF THE CITY OF OXFORD, SUBDIVISION AND LAND DEVELOPMENT REGULATIONS, TO REPEAL, REVOKE AND SUPERSEDE ALL ORDINANCES IN CONFLICT, TO PROVIDE FOR SEVERABILITY, TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER LAWFUL PURPOSES. The council vote was unanimous.

INVOICES OVER \$1000.00

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sinking Fund 1	Building Fund MM Account	3,307.29
Capital Account	MEAG/Comp Trust for Power Supply	16,157.00
BB&T	Loan Pmt/Community Center/City Hall January	6,146.25
City of Covington	QTR Sewer Fees 9/30 – 12/30	9,624.00
GMEBS/RTF	Retirement, Trust Fund – December	7,049.59
GMEBS/RTF	Retirement, Trust Fund – January	7,049.59
United Healthcare	January	6,814.68
United Healthcare	February	6,814.68
Utility Service Co.	Quarterly Tank Mtn	2,361.15
Wagner Services	December	1,473.00
Wagner Services	January	1,473.00
Southeastern Power Admin	SEPA Energy Cost	2,955.43
N.C. Water & Sewer	Plant O & M December	7,872.45
NC BOC	Water Purchase Cornish Creek	18,231.00
NC BOC	Landfill Fees December	1,202.25
<u>PURCHASES/CONTRACT LABOR</u>		
SEWAH STUDIOS, INC	Historical Marker October	2,115.00
Steven A. Hathorn	Legal Services (Oct – Dec)	1,250.00
Associated Staffing	Temp Service 11/7 – 11/11	1,732.32
Associated Staffing	Temp Service 11/27- 12/01	1,639.09
Associated Staffing	Temp Service 12/05 – 12/16	4,216.52
Associated Staffing	Temp Service 12/26 – 12/30	1,154.88
Associated Staffing	Temp Service 1/2/2012 – 1/06/2012	1,019.54
Associated Staffing	Temp Service 1/9/2012 – 1/13/2012	1,443.60
Associated Staffing	Temp Service 1/16/2012 – 01/20/2012	1,118.79
AT & T	Service Police/Utilities/City Hall Dec 28- Jan 28	1,204.36
Alexander Royston, LLP	Legal Services for December	2,200.25
Alexander Royston, LLP	Professional Fee/Dobbs Environmental	1,000.00
Covington News	Advertising for November	1,556.30
ECG	Supervisor Class Series II Mod 1-3(Dec)	1,175.00
State of Georgia DNR	Chemical Analysis Contract 7/1/11-7/30/12 (Dec)	6,600.00
MEAG	SCADA Emulation E-Prism (Internet)	1,680.00
Southeastern Wood Pole Insp.	Inspection of Utility Poles and Treatment	3,518.91
Townsend	Power-line Tree-trimming for week 11/2 L & E	2,704.20

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Invoices continued:

Treadwell, Tamplin & Co.	Professional Services End of June 2011 Audit	7,000.00
Kesco, Inc.	Sewer Pump for Victoria Station	2,515.32
Treadwell, Tamplin & Co.	Professional Svc. Final for Fiscal Audit	5,500.00
Gresco Utility Supply	Misc. Supplies for Elect Projects from a back- order	2,207.30
Consolidated Pipe	S & M (Sump Pump)	1,060.00
The Center	Annual Collaborative Membership Fee	2,100.00
The Center	UGA Metropolitan Design Studio Project	3,750.00
Woco Pep Oil Company	Fuel charges all City Vehicles	5,104.63
APPROVED CONTRACTS		
Robert & Company	Rewrite of Subdivision & Land Dev. (9/1-9/30)	1,850.00
Fulgam's Inc.	Treatment of Trees City Hall (Nov)	1,730.00
Qader Baig & Associate	Solicitor Oct – Dec	1,200.00
Townsend	Power-Line Tree Trimming Period Ending 12/3	3,605.60
Townsend	Power-Line Tree Trimming Period Ending 12/17	3,356.40
Townsend	Power-Line Tree Trimming Period Ending 12/24	3,605.60

A Motion was made by Davis seconded by Holt for the approval of the above invoices. The council vote was unanimous.

A Motion was made by Windham seconded by Smith to adjourn. The council vote was unanimous.

Respectfully Submitted:

Lauran S. Willis
City Clerk