

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, JULY 2, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; FRANK DAVIS; GEORGE HOLT; LYN PACE

OTHERS PRESENT: Latrelle Oliver, Hoyt Olive, Penny Windham, Neil Penn, Erik Oliver, Chief Dave Harvey, City Manager, Clark Miller

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

A motion was made by Holt, seconded by Davis to accept the Agenda for the July 2, 2012 Mayor and Council Meeting. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

A motion was made by Pace, seconded by Windham, to amend the July 2, 2012 Mayor and Council Agenda to entertain a motion to add traffic control to Pierce and Haygood Street. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

A motion was made by Windham, seconded by Davis, for the approval of the Minutes of the June 4, 2012 Mayor and Council Meeting. The Council vote was unanimous with Councilman, Terry Smith not in attendance.

A motion was made by Pace, seconded by Davis, for the approval of the Minutes from the June 4, 2012, Budget Public Hearing. The council vote was unanimous with councilman, Terry Smith not in attendance.

NEW BUSINESS

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

David Eady, on behalf of the Planning Commission will be discussing and bringing back to the City Manager and Council a change in the development at the College at Haygood that is not consistent with the development permit that was approved by the council and Planning Commission regarding the curb cut on Haygood.

CITIZENS COMMENTS/CONCERNS:

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MAYOR'S REPORT

Mayor Roseberry announced City Hall will be closed on Wednesday for the Parade and the Fourth of July Holiday.

Saturday June 30, 2012 citizens turned out to honor Mrs. Mary McLurkin, long time citizens of Oxford. On behalf of the citizens the City of Oxford, Georgia issued a Proclamation honoring Mrs. McLurkin as one of Oxford's oldest respected citizens. The Proclamation will be made as an amendment to this meeting and will be placed as a permanent record of the city honoring Mrs. Mary McLurkin.

Attachment A

Roseberry, the next meeting will be a Special Called Meeting, July 16, at 6:00 PM, followed by the work session.

City Attorney/David Strickland

Strickland brought up discussion regarding the resolution and ordinance to change the speed limit on East Richardson. The draft from Robert & Company that was approved in December 2011, did not match what was approved by DOT's survey of streets in April 30, 2012. Strickland suggested the ordinance should match what was approved with DOT since their document defines what streets you can and cannot run radar on.

Attachment B

Clark Miller/City Manager

Miller: We have completed the thirty day trial with "Sophicity It in A Box". We are pleased with the outcome. There have been a few issues with email addresses and such that have been corrected. We are ready to move forward with the approval of the annual contract which has been already been budgeted for in the 2013 budget. We expect to have the Web-site up and running in about forty-five days.

Attachment C

George Holt **Finance/Oversight/Personnel**

Holt: At our work session we discussed our millage rate for this year. The City Clerk has sent out the proper notification for our millage rate hearing to be held on Monday July 16, 2012 at 6:00 P.M. here at City Hall Community Center. As we discussed in our work session in the past few years we have voted to accept the rollback rate. At that meeting we will vote to approve the rollback rate.

Attachment D

Holt: Regarding the RFP for approval of the engineering of SPLOST water project we need to talk about how we are going to proceed with this project and how it will be funded. This will be discussed at the work session on July 16, 2012.

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**Lyn Pace
Cemetery/Public Safety**

Pace: Informed all that Chief Harvey has sent the advertisement for the additional Police Office and applications will be accepted until July 13, 2012.

Pace delivered the second reading and a motion to increase the speed limit on East Richardson Street to 30 MPH. The motion was seconded by Windham. The council vote was unanimous with council David Eady not in attendance. Motion Withdrawn due to following discussion.

Strickland, the changes I suggested previously based on the documents that went to DOT. The substance doesn't differ a lot but the way the grid was done that was sent back to DOT is different enough that I could envision attorneys coming into court and arguing speed limits and such as that in the Municipal court. Unless you have a deadline I would request you consider tonight as a first reading and next month the second reading and passage just because it changed enough that it could cause problems.

Windham, I don't understand we had a first reading already. Strickland, what was handled in the first reading wasn't what was in the DOT response sent in April regarding the grid showing the On System and Off System Road Ways. They go out and calculate mileage and what they are showing on their grid is not what we have in our ordinance.

It's the same streets but for example where they might say mile marker 13.40 to mile marker whatever. There were errors in those documents. So what you have here is verbatim what DOT sent and what was signed off and approved in the list of road ways. I would suggest you have this as a first reading and then the second reading at your next meeting. It's the same road ways; there were just some errors in the grid.

Holt, so what you are saying is there is enough change from our first reading to now that we should have a first reading again.

Strickland, that right, I'm not suggesting you change road ways. I'm saying there were errors in the various descriptions of the way the road way were calculated.

Pace, I will withdraw the motion and change this to be the first reading of an ordinance to increase the speed limit on East Richardson. The motion was seconded by Windham. The council vote was unanimous with Councilman Terry Smith Eady not in attendance.

Attachment E

Pace, delivered a first reading of a resolution to amend the ordinance to add a stop sign on Stone Street at Queen Ann.

Attachment F

Pace, delivered the first reading of a resolution to amend the ordinance to add a traffic control at Pierce and Asbury for two stop signs.

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Frank Davis
Streets/Sidewalks/Solid Waste

A motion was made by Davis, seconded by Windham to approve a lease agreement between the City of Oxford and W.D. Ballard for parcel of Land Lot 291 for the Rosenwald School area. The city will be leasing this lot and putting a fence around it on the North, East and South sides. It will be for \$1.00 a year for ten (10) years. The motion will include the payment for the ten years. Attachment G

Mayor Roseberry, I will defer to the city attorney's comment on this before we create any partnership and sign the agreement we have to have an environmental study done on the lot.

Davis, who do we get to do the environmental study?

Strickland, if believe the last time the city used Denny Dobbs of Dobbs Environmental.

Davis, I will amend my motion to also include the environmental study. The motion was seconded by Windham. The council vote was unanimous with Terry Smith not in attendance.

James H. Windham
Buildings & Grounds/Parks/Trees

Windham, we sent RFP's on the Old City Hall. We have the proposals back. We had three people drop out and the other two bids are dramatically over our budget. We have entered discussion with the low bidder. He is going to bring back cost on various items. The building committee plans to meet with the bidder and college and see if we can provide the college with what they would like and what we can afford and what they might want to chip in and help with.

Davis, what is the status of the sewer connection to the building?

Miller, that should begin next week, based on the survey of where the utilities are we are going to have to add one additional manhole to get it on city owned property and avoid the tree on the corner. We are waiting to get the cost back on the change.

A motion was made by Holt, seconded by Eady to enter an Executive session. The council vote was unanimous with Terry Smith not in attendance.

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Personnel

A motion was made by Holt, seconded by Windham to adjust the City Clerks salary to \$43,050.00 effective immediately. The council vote was unanimous with Terry Smith not in attendance.

A motion was made by Holt, seconded by Windham to promote Stacey Mullen to Deputy Clerk at the classification of 16F. The council vote was unanimous with Terry Smith not in attendance.

A motion was made by Holt, seconded by Windham to reappoint City Manager, Clark Miller for the Fiscal Year 2013. The council vote was unanimous with Terry Smith not in attendance.

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INVOICES OVER \$1000.00

Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall June	6,146.25
BB&T	Loan Pmt. /Mtn. Facility June	7,405.94
Wagner Services	June	1,473.00
Southeastern Power Admin	SEPA Energy Cost May	2,797.26
N.C. Water & Sewer	Plant O. & M. May	7,347.61
NC BOC	Water Purchase Cornish Creek (May)	14,893.00
NC BOC	Landfill Fees May	1,456.50
Humana	Employees Health Insurance (July)	5,087.73
GMEBS/Retirement	Employee Retirement Fund May	7,049.50
GMEBS/Retirement	Employee Retirement Fund June	7,049.50
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Staffing	Temp Service 5/14 – 5/18	1,431.57
Associated Staffing	Temp Service 5/21 – 5/25	1,323.30
Associated Staffing	Temp Service 5/28 – 6/1	1,154.88
Associated Staffing	Temp Services 6/4 - 6/8	1,281.20
Associated Staffing	Temp Service 6/11 – 6/15	1,299.24
Sophistic	Monthly Purchased Services (June)	1,280.00
Cemetery Foundation	Sale of two graves	1,065.00
Yancey Bros. Co.	Repair to Backhoe	2,036.00
Consolidated Pipe	Water/Sewer Supplies	1,612.80
<u>APPROVED CONTRACTS</u>		
The Center	Water First Community Program	1,130.00
Steven A. Hathorn	Legal Services/Court	1,250.00
Qader Baig	Solicitor	1,200.00
Municipal code Corp	1 st partial pmt. For Ordinance Codification	6,000.00
M, M, M, LLC.	Mgmt. Advisory Services	3,237.00
Microsoft Corporation	Licensing for Mtn. Facility and City Hall	2,400.00
M & S Construction	Repairs to Mtn. Facility Building	1,600.00
David Strickland	Legal Services (May)	1,735.75

A Motion was made by Davis seconded by Holt for the approval of the above invoices. The council vote was unanimous with Councilman Terry Smith not in attendance.

A Motion was made by Windham seconded by Smith to adjourn. The council vote was unanimous with Councilman Terry Smith not in attendance.

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Respectfully Submitted:

Lauran Willis
City Clerk