

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, OCTOBER 3, 2011 – 7:00 P.M.  
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; FRANK DAVIS, MAYOR PRO-TEM; COUNCIL MEMBERS JIM WINDHAM; HOYT P. OLIVER; GEORGE HOLT; DAVID EADY**

**OTHERS PRESENT: Penny Windham, J.P. Godfrey, Claude & Eva Sitton, Clark Miller, Jamie Moore**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Hoyt P. Oliver.

Pledge of Allegiance

**A motion was made by Smith seconded by Davis for the approval of the October 3, 2011 Agenda. The Council vote was unanimous.**

**A motion was made by Oliver seconded by Windham for the approval of the September, 12, 2011 Mayor and Council Minutes. The Council vote was unanimous.**

**A motion was made by Oliver seconded by Eady to accept the Planning Commission Minutes of August 9, 2011 meeting. The Council vote was unanimous.**

Attachment A

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

Hoyt Oliver

Oliver on behalf of the Planning Commission requested council to review the draft of the ordinances on Chapter 11: Traffic Control, Chapter 19: Conservation Subdivisions, Chapter 37: Buffers and Screening, Chapter 39: Tree Ordinance and Chapter 41: Subdivision and Land Development Regulation and make any recommendations to Chairman Erik Oliver by the next Planning Commission meeting on Tuesday, October 11<sup>th</sup> at 7:00 pm in the Community Center.

**CITIZEN COMMENTS OR CONCERNS:**

Claude Sitton of 1223 Wesley Street to Oxford's Mayor and Council

The August issue of "Oxford Community News" contains this "Message From (the) Mayor: Oxford Has Been Changing," and I quote this from that message:

"One area that saw immediate improvement was the city's public safety department. A new chief of police was hired, and the police department has competent, experienced officers in every position."

Citizen concerns continued:

Oxford had a chief and three officers before Clark Miller, the former Chief, was named City Manager.

Chief David Harvey tells me that we now have himself and two officers patrolling the city. That's a loss of one.

What I have been told by one Council member is that the Council does not plan to fill the vacancy and is using Sheriff's deputies to patrol the city when our police are absent.

I see deputies cut through the city on occasion and deliver a summons now and then. But I see few who even appear to be patrolling. And that observation goes back to the retirement of Chief Fairley Waddleton. As our one and only cop, he was known as "Oxford's Thin Blue Line."

Even the four uniformed officers we once had could not provide twenty-four seven policing. The chief has administrative duties. He and other officers take time off the street to arrest suspects, haul prisoners to the county jail, fill out reports, training, vacation and sick leave.

Meantime, Oxford has acquired some ostentatious bricks and mortar, equipped itself with costly high tech gear, decorated itself with pretty landscaping and 50 flags along 81 on holidays – all operated and maintained by full and part-time employees at considerable expense.

And yet, you apparently intend to reduce our police force. Do so and you extend an open invitation to crime. I speak not of mere speeders and petty thieves. No, the word will go out to the felonious and rapacious, the armed robbers and home invaders, those who rob and sometimes kill.

And yet again, assured police protection ranks as the first duty of any responsible municipality. It is the rightful expectation of the citizens, the property and the laws you have sworn to protect. I have no doubt that other residents of Oxford would like to hear from you, Mr. Mayor and Council members, whether you will do so and thus fulfill your oath of office.

Attachment B

**MAYOR'S REPORT**

Jerry D. Roseberry

Announcements:

The next Mayor and Council work session is scheduled for October 17, 2011 at 6:00 in the Community Center.

Mayor Roseberry announced a Water First meeting to be held on November 2, 2011 at 10:00 am in the Community Center for the purpose of a dry run of a formal presentation to be presented to DCA in relation to Oxford becoming certified as a Water First designation. This certification will qualify the city for better interest rates when applying for GEFA loans.

This next meeting will be November 30, 2011 at 10:00 am in the Oxford Community Room for the formal presentation to DCA.

**FINANCE/OVERSIGHT/PERSONNEL**

George Holt, Chairman

Holt presented the first reading of a resolution authorizing the Mayor and City Council to implement a Policy in Compliance with Governmental Accounting Standards Board Statement 54, and to repeal, revoke and supersede all Resolutions or Ordinances in Conflict.

**PLANNING/STROM WATER/CEMETERY**

Hoyt Oliver, Chairman

Reminded all of the upcoming events:

Thursday, October 13, 2011 "Voices from the Past" tour of Oxford Historical Cemetery. Two sessions: 5:00 & 6:45. Tickets are \$10.00 for adults, \$7.00 for students and \$5.00 for children. All proceeds benefit the Historic Jail in Covington. Tickets are available at the Art Association of Newton County.

Saturday, October 22, 6:00 pm - "Harvest Pick-in" at Old Church- featuring a Bluegrass concert to benefit Newton Trails and Path Foundation. Tickets are \$10.00 per person or \$25.00 for family. Food served at 5:00, music starts at 6:00.

Sunday, October 23, 2:00 pm – Oxford Historical Cemetery – The dedication of the new head stone for "Miss Kitty," Catherin Andrew Boyd.

Tuesday, October 25, 4:00 pm – A book signing at Oxford College by Dr. Mark Auslander, for his new book "The Accidental Slave Owner.

**STREETS/SIDEWALKS/SOLID WASTE**

Frank Davis, Chairman

**UTILITIES/PUBLIC WORKS**

Terry Smith

**JAMES H. WINDHAM**

Building/Grounds

Windham said that after polling council member who served on the committee for the Art Project and expressing his concern to them the project was cancelled.

Windham, It is his opinion that all projects have three elements: 1. Concept; 2. Execution; and 3. When execution and concept meet reality. Two examples of this are, the TV sets and the computers. The concept was fantastic, the execution was good but when it met reality it did not meet the expectations. For the computers, the concept was good, execution was good but when it meets reality it did not work out as well as hoped.

With this project the concept was good, the execution has been good. However, the further into this project we looked as a group the more it came to meeting reality was not looking good. This is why the project was cancelled. Windham asked Mrs. Linnemeier to submit a bill for services to this date and has been submitted to City Manager, Clark Miller for approval of payment.

**CITY MANAGERS REPORTS**

Clark Miller

1. Proposal from Sunbelt of the cost to repair City Utility Maintenance Building. The company unloading the utility poles struck the building causing damage to the roof panels. This cost of the repair is \$3,025.00 that Sunbelt will be filing with their company's insurance. This is not a cost for the city.  
Attachment C
2. Recommendation to enter a Service Agreement with WAHL Telecommunication Systems for the monthly maintenance and repair of our phone system. The cost will be \$725.00 annually. This rate can be paid at the rate of \$65.00 per month.  
Attachment D
3. 3. We still have our open IT issues with our computer support. The company who bought Think IT (Sophicity) wants \$720 a month for unlimited support both onsite and by logging into our system. We haven't found anyone to compete with that level. However I did talk to a local computer company which has onsite people who will come to city hall. Their fee is \$70 an hour. They do not have a contract. No matter what our need would be their fee would be \$70 an hour. We need to do something because we have some issues that we need to address. The \$720 a month for this

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Manager reports continued:

company is about \$400 less than what Think It would have charged us with the unlimited support. We reviewed the hours and found we are somewhere between 80 to 100 total hours which included free time from Think IT that we will not receive t from Sophicity. If we select the \$70 an hour and we use a 100 hours that would be \$7000.00 by the hour that would be \$720 a month for the total. Either way it works out to about \$7000 to \$7500 a year. Miller recommended we give Joe Davidson a try for a month or two if it backfires we can come back and sign a contract with Sophicity.

Windham's recommendation is to stay with the company who knows our system. It was suggested we put it on the work session for further discussion.

Holt stated he would like for it to be reviewed at the rest of the year at the \$70 an hour to see how much we might need and put it in the budget for next year.

Clark asked for guidance from the council regarding the need for a contract.

City Attorney Strickland said we should be fine with a waiver. Members of the council and Mayor Roseberry instructed this be put on the October work session for further discussion and review.

4. Miller opened and read the RFP's for the roof repair to the Old City Hall/Fire Department.

Proposals were as follows: Stacey White Roofing – Total Bid \$ 21,500.00

Outback Companies - Total Bid \$ 22,100.00

Sunbelt Builders – Total Bid \$ 54,500.00

Jackson Metal Roofing –Total Bid \$ 18,098.00

M & S Construction - Total Bid \$ 18,900.00

Attachment E

Windham asked for a spread sheet on the RFP's. Mayor Roseberry suggested the Building committee, (Councilman Windham, Councilman Oliver), and Councilman Smith, and City Manager Miller meet to evaluate the RFP's and make a recommendation to the council and once approved it can be voted on at the November council meeting.

INVOICE OVER 1,000.00      October 2011

ROUTINE MONTHLY BILLS PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Newton County W&S	PLO PLANT O&M - Aug	7,347.61
Newton County BOC	Cornish Creek Water Fund - Aug	14, 925.00
GMEBS/RTF	Retirement, Trust Fund – Sept.	7, 049.59
Newton County BOC	Land Fill Fees – Aug	1,676.85
United Healthcare	October	7,791.22
U. S. Dept of Energy	Purchase Power	3,706.26

PURCHASES/CONTRACT LABOR

Associated Staffing	Temp Service 8/15 – 8/29	5,695.98
Associated Staffing	Temp Service 9/5 - 9/9	1,443.60
Associated Staffing	Temp Service 9/12 -9/16	1,536.83
Allegra Murphy	Sewer Tap – Reimbursement	1,700.00
Bank Card Center	Camcorder & Equip/Water Test 4 (Croy)	1,058.46
City of Covington	(1) 112 KVA (3) Phase Pad Mount	6,866.86
	(College to Reimburse)	
Covington News	Ads/Qualifying/Millage/Called Meetings	1,093.35
Gresco Utility Supply	Misc. Supplies for Electric Project	40,091.02
HD Supply	Misc. Supplies for Electric Project	8,145.00
Robert & Company	Rewrite of subdivision /Land Dev. Ordinance	3,700.00
Roberts Tree Service	Tree Removal Coke/W. Richardson/Emory	3,850.00
Lynn Linnemeier	Art Project	1,037.00

APPROVED CONTRACTS

Judge Steve Hathorn	Legal Services – July – September	1,250.00
Wagner Services	Janitorial Service – September	1,473.00
OH Cemetery Foundation	4 Grave lots sold @79%	2,130.00

**A motion was made by Oliver, seconded by Windham for the approval of all Invoices, except Associated Staffing for Temp Services 8/15 - 8/29 \$5,695 pending clarification. Oliver withdrew the motion, Windham withdrew the second to this motion.**

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**A motion was made by Windham, seconded by Oliver for the approval of all invoices contingent upon the City Manager reviewing Cornish Creek Water Fund \$14,925.00 and Temp Services 8/15 – 8/29. The council vote was unanimous.**

**A motion was made by Smith, seconded by Windham to adjourn the meeting at 8:10 pm.**

Respectfully Submitted;

November 7, 2011 ^\_)

Lauran S. Willis  
City Clerk

Attachments A- E