

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, SEPTEMBER 10, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; FRANK DAVIS; GEORGE HOLT; LYN PACE; TERRY SMITH

OTHERS PRESENT: Hoyt Oliver, Penny Windham, Erik Oliver, Margaret Dugan, Chief Dave Harvey, City Manager, Clark Miller, LaTrell Oliver, Jody Reid, Neal Penn, Carol Penn, Anderson Wright

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Lyn Pace.

Pledge of Allegiance

A motion was made by Pace, seconded by Davis to accept the Agenda for the September 10, 2012 Mayor and Council Meeting. The Council vote was unanimous.

A motion was made by Eady, seconded by Windham, to amend the September 10, 2012 Mayor and Council Agenda to approval of the include item regarding the College's Future Development Plan. The Council vote was unanimous.

A motion was made by Windham, seconded by Pace, for the approval of the Minutes of the August 6, 2012 Mayor & Council Meeting. The Council vote was unanimous.

A motion was made by Pace, seconded by Eady, to accept the Minutes of the July 10, 2012 Planning Commission. The council vote was unanimous.

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

CITIZENS COMMENTS/CONCERNS:

Hoyt Oliver requested council check around town and remove any elections signs which have not been removed from candidates who are no longer running.

Oliver also asked that someone check the vacant property at Emory & Stone. There are two cars parked on this lot for sale. This is in violation of city ordinance.

MAYOR'S REPORT

Mayor Roseberry, will attend meeting with Chairman Morgan in regard to excess sales tax for energy used in Manufacturing Process.

Next week there will be a meeting in Watkinsville with GMA to staff a new program being offered by GMA.

Reminder September 22, 2012 we will celebrate the Life and Retirement of Beryl Budd. All six cities will be represented as well as the county and other organizations. The event will be hosted by the tree board members LaTrell Oliver and Cheryl Ready.

City Attorney/David Strickland

Clark Miller/City Manager

George Holt
Finance/Oversight/Personnel

David Eady
Planning/Zoning/Stormwater

Eady to follow-up the Planning Committee will discuss at their next work session in respect to sign regulations. In reviewing the ordinance directional signs can be permitted by the city in public rights of way if they are correcting towards a education institution or if they correcting or regulating traffic. We do have a couple of things regarding identification signs in right of ways to be resolved.

Oxford college amended their Pre-Development plan to change the primary entry point to vehicular circulation to Hamill street to Pierce Street to include moving the monument sign from Hamill/Emory Street to Pierce Street.

A motion was made by Eady, seconded by Windham to accept the Future Development plan from Oxford College as amended. The Council vote was unanimous.

Eady delivered the second reading and made a motion, seconded by Windham to adopt and Ordinance to Amend Chapter 32: Licensing and Business regulations by enacting New Article II: Peddlers, Door to Door Sales and Similar Occupations: The Council vote was unanimous.

Eady delivered the second reading and made a motion, seconded by Pace to adopt and Ordinance to Amend Chapter 4: Article I: Section 4-115: Occupation Tax Ordinance in its entirety. The Council vote was unanimous.

**Lyn Pace
Cemetery/Public Safety**

Pace delivered the second reading and a motion, seconded by Davis to adopt an Ordinance to Amend Chapter 11 Traffic control, Section 11-108: Designated Stop Streets at Pierce Street where it intersects with Asbury Street. To add additional stop sign. The Council vote was unanimous.

Pace delivered the first reading Pursuant to O.C.G.A. Section 15-18-90 an Ordinance and Resolution by the Mayor and City council for the City of Oxford to proclaim the existence and establishment of the office of prosecuting attorney of the Municipal Court.

**Frank Davis
Streets/Sidewalks/Solid Waste**

Davis update: City has now signed the Lease Agreement between City of Oxford and W.D. Ballard for the property on Mitchell Street for the site of the Rosenwald School.

City has contracted with Barbara's Fence Co. to install fence on Mitchell Street property around the Historical marker and the site of the Rosenwald School at the cost of \$5,375.00 which was approved in the 2012-2013 budget.

**Terry A. Smith
Utilities/Public Works**

INVOICES OVER \$1000.00
Routine Monthly Bills Paid

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BB&T	Loan Pmt. /Community Center/City Hall June	6,146.25
BB&T	Loan Pmt. /Mtn. Facility June	7,405.94
Wagner Services	June	1,473.00
Southeastern Power Admin	SEPA Energy Cost May	2,797.26
N.C. Water & Sewer	Plant O. & M. May	7,347.61
NC BOC	Water Purchase Cornish Creek (May)	14,893.00
NC BOC	Landfill Fees May	1,456.50
Humana	Employees Health Insurance (July)	5,087.73
GMEBS/Retirement	Employee Retirement Fund May	7,049.50
GMEBS/Retirement	Employee Retirement Fund June	7,049.50
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Staffing	Temp Service 5/14 – 5/18	1,431.57
Associated Staffing	Temp Service 5/21 – 5/25	1,323.30
Associated Staffing	Temp Service 5/28 – 6/1	1,154.88
Associated Staffing	Temp Services 6/4 - 6/8	1,281.20
Associated Staffing	Temp Service 6/11 – 6/15	1,299.24
Sophistic	Monthly Purchased Services (June)	1,280.00
Cemetery Foundation	Sale of two graves	1,065.00
Yancey Bros. Co.	Repair to Backhoe	2,036.00
Consolidated Pipe	Water/Sewer Supplies	1,612.80
<u>APPROVED CONTRACTS</u>		
The Center	Water First Community Program	1,130.00
Steven A. Hathorn	Legal Services/Court	1,250.00
Qader Baig	Solicitor	1,200.00
Municipal code Corp	1 st partial pmt. For Ordinance Codification	6,000.00
M, M, M, LLC.	Mgmt. Advisory Services	3,237.00
Microsoft Corporation	Licensing for Mtn. Facility and City Hall	2,400.00
M & S Construction	Repairs to Mtn. Facility Building	1,600.00
David Strickland	Legal Services (May)	1,735.75

A Motion was made by Holt seconded by Pace for the approval of the above invoices. The council vote was unanimous with Councilman Terry Smith not in attendance.

A Motion was made by Windham seconded by Pace to adjourn the meeting at 7:30 pm. The council vote was unanimous with Councilman Terry Smith not in attendance.

July 2, 2012
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Respectfully Submitted:

Lauran S. Willis
City Clerk