



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
SPECIAL CALLED MEETING  
MONDAY, JANUARY 11, 2021 – 7:00 PM  
VIA TELECONFERENCE**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Jeff Wearing – Councilmember  
Lynn Bohanan – Councilmember  
Avis Williams – Councilmember  
Laura McCanless – Councilmember  
James Windham – Councilmember

**APPOINTED/STAFF PRESENT:**

Matt Pepper – City Manager  
Marcia Brooks – City Clerk/Treasurer

**OTHERS PRESENT:** Art Vinson, Gwen Green, Coretta

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. A motion was made by Jeff Wearing to accept the Agenda for January 11, 2021. Jim Windham seconded the motion. The motion was approved unanimously (7/0).  
(Attachment A)
3. **Planning Commission Appointment (Attachment B)**  
Mayor Eady stated that Zach May's seat on the Planning Commission is up for reappointment. Mr. May has indicated that he is willing to continue serving another term. A motion was made by Jim Windham to appoint Zach May to a new three-year term on the City of Oxford Planning Commission. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).
4. **Election Qualification Fees (Attachment C)**  
Pursuant to O.C.G.A. §21-2-131(a)(1)(A), the Oxford City Council shall fix and publish the qualifying fees for each municipal office to be filled in the upcoming municipal election and must publish the fees by February 1st of the election year. The fees are set by statute as 3% of the gross salary of the office in the previous year. The offices to be filled in 2021 on the Oxford City Council are Posts 4, 5, and 6. The salary for each of these offices in 2020 was \$4,800, and 3% of this amount is \$144. We recommend that the Oxford City Council fix the qualifying fees for 2021 for Posts 4, 5, and 6 at \$144.

**A motion was made by Laura McCanless to fix the qualifying fees for Oxford City Council Posts 4, 5, and 6 elections in 2021 at \$144. Avis Williams seconded the motion. The motion was approved unanimously (7/0).**

Mayor Eady announced that the January 2021 City Council Work Session will be held on January 25, 2021 at 6:30 p.m. due to the Martin Luther King Jr. Day holiday falling on the regular meeting date.

- 5. Jim Windham made a motion to adjourn. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

The meeting was adjourned at 7:04 p.m.

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer